

Minutes of the CKS/E HOA Meeting on 6-9-11  
Recorded by Jo-Anné Anderson

Meeting called to order at 7:28 pm

**Board members present:** Jo-Anné Anderson, Jo Teague, Al Nemes, Dan Tillapaugh, Marti Shelledy, Al Spano, and Gary Englebright.

**Residents present:** Carol Scarpitti, Charlotte Bagwell, Scot Abeyta, Kathy Hofstra and LuAnne Padgett.

**President's Report:** Received a call from a Blockworker asking if something could be put in the Scroll thanking Jeffco Roads and Bridges and their Grounds Maintenance Department. They went beyond their job responsibilities to repair residents' personal property after doing cement repair work on her street. Referred her to our Chair of Traffic and Safety. Contacted Kristi Zakrzewski to see if she would Chair the Large Item Dumpster Day for the 2<sup>nd</sup> year (see Special Events). Member-at-Large Riggs Smith notified the Board the he was no longer able to serve on the 2010-11 Board. I thanked him for his service and dedication to our neighborhood. Riggs will continue to serve as the Blockworker for his area.

Minutes of the May 12, 2011 meeting were approved as printed.

**Treasurer's Report:** Approved as submitted.

**Parks:** See separate report in this Scroll.

**Membership/Blockworkers:** As of May 31st, 534 members, or 70.2% of the households, have paid their yearly CKS/E HOA dues. We have the highest number of dues paid members of any voluntary HOA community around us. Thank you to all the residents for supporting our CKS/E HOA. The Blockworkers will be receiving the envelopes with the K phone number correction strips to be attached to their area Scrolls. The Board extends its thanks for their help with this and for all they contribute to the Blockworker program.

**Traffic/Safety:** See separate report in this Scroll.

**COHOPE:** See separate report in this Scroll.

**ACC:** See separate report in this Scroll.

**Special Events:** Jo-Anné Anderson reported that, with the HOA meeting and the Annual Garage Sale occurring so close together, she had Tim Grossbach (he is our volunteer who puts our HOA signs out each month) pull the meeting signs on Wednesday evening and replace them with the Garage Sale signs in hopes of getting a head start on garage sale exposure. Tim reported that we were short one Garage Sale sign. Kathy Hofstra let us know that she has one sign in her garage which she retrieved from Foothills that they had picked up out of their easement to dispose of. She will get it back to Tim. We had a total

of 44 homeowners pay their reasonable \$3 registration fee, a few less than last year. Like last year, after 4 pm on Saturday, the Salvation Army will be picking up any items residents have not sold and wish to donate. Next up is our National Night Out Event. Jo-Anné has contacted Kevin Brown at Foothills Park and Recreation to request use of W. Laurel Park for the event. It will be held on Tuesday, August 2<sup>nd</sup> (see separate flyer in this Scroll). Kathy Hofstra will have her husband check with the Littleton Fire Department to see if they will participate again this year. The Board is also working to get Safe Kids, Jefferson County District Attorney's Office and Jeffco Sheriff's Department representatives to attend. The Board discussed researching other types of refreshments and checking with local area vendors for possible donations. Following National Night Out will be our very successful Large Item Dumpster Day to be held on Saturday, September 17<sup>th</sup>. Kristi Zakrzewski will be Chairing this again. Thanks, Kristi. Watch for more detailed information in future Scrolls.

**Old Business:** Jo Teague reported that the painting of the monument lettering should begin sometime mid-next week. Jo, Jo-Anné Anderson and possibly other Board members will be meeting with the painter on Friday 6/10, at the W. Elmhurst monument, to discuss removal of some of the white paint on the bricks behind some of the lettering. It is important that the readability of the letters is not obstructed by the painted portions of the bricks. A motion was made and approved by the Board to begin using their new gmail addresses and to implement the new CKS/E email system. Board members will be using their accounts effective 6/10/11. Homeowner access to the CKS/E HOA email account will be July 1<sup>st</sup> with August 1<sup>st</sup> the probable startup dated for the Neighborhood Watch email alerts program. The Email Policy rules and procedures will be posted on the HOA website, [www.cksearchives.org](http://www.cksearchives.org) no later than July 1<sup>st</sup>. Jo-Anné Anderson and Al Nemes will follow up with the HOA Attorney regarding the number of years the Board needs to archive all emails.

**New Business:** During the process of formatting and converting an older program data base to the newer version, the residential telephone numbers under "K" are incorrect. This is the only place in the Directory that it happened. Since most of the directories had already been delivered (around 31 had yet to be delivered and have been corrected), Al Nemes worked to create a column of corrected numbers onto sticky paper (crack and peel). Each resident who has a non-corrected Directory will be receiving the correction strip in an envelope attached to the front of their July Scroll. The envelope will give them instructions where to place it. The Board regrets the error and appreciates your help and understanding in this matter.

The meeting was adjourned at 8:45 pm.