

Minutes of the CKS/E HOA Meeting on 2-9-12
Recorded by Loreen Hannan

Meeting called to order at 7:04 pm

Board members present: Jo-Anné Anderson, Jo Teague, Al Nemes, Dan Tillapaugh, Gary Englebright, Larry Major, Michael Brouillette and Loreen Hannan.

Residents present: David Anderson, Marti Shelledy and Kathy Hofstra.

President's Report: Received a call from Wells Fargo Mortgage Dept. asking about HOA fees due on a foreclosure property on S. Upham Street. Gave him the information and also sent a W-9 showing CKS/E is a non-profit corporation and included our EIN number. He confirmed that, as the property owner of record, the bank will be sending a check for \$35.00 to pay the 2011-12 HOA dues. Received a letter from Citi Group addressed to Colorado State Managers Association re: a \$500 check that is now "stale-dated" (5/27/2011). Called to inform them that they had the wrong P.O. address and this was not applicable to CKS/E HOA.

Approval of the Minutes: A motion was made and passed by the board to approve the minutes of the January 12, 2012 meeting as printed.

Treasurer's Report: The Treasurer's report was approved as submitted by Gary Englebright. Jo-Anné Anderson reported that the Certificate of Deposit that was maturing in the month of January was moved from Mile High Bank to Bank of the West, and now all the CKS/E HOA accounts will be under one financial institution. Gary Englebright did purchase the Mac version of Quickbooks for setting up the Treasurer's reports. The cost of this software was \$236.00, which was in the range that was previously approved in the 2011/2012 budget. Gary Englebright also reported that Marti Shelledy would also be available to review with him the treasurer's reports and answer any questions on the Quickbooks software and/or records. A motion was made and approved to allow Gary Englebright to be added, for now, as a third signer on all Bank of the West accounts.

Parks: No report submitted.

Membership/Blockworkers: As of January 31, 405 residents have paid their annual voluntary dues of \$35.00. On 2/16/12 the "Dues Reminder Letter" and the "Absentee Dues Reminder Letter" will be sent out to 351 households who have not yet sent in their dues.

Traffic/Neighborhood Watch: Reporting for Al Spano, Jo-Anné Anderson mentioned that Excel Energy was checking on the new street lamp that was installed at the Dairy Queen crossing as it wasn't lighting up at night. Jo Teague then shared with the Board that the lamp was now lit. CKS/E will be assigned a new Jeffco Sheriff's Deputy Liaison. The current Deputy has been reassigned to the North Jeffco area. No additional report submitted in this Scroll.

COHOPE: See separate report in this Scroll.

ACC: See separate report in this Scroll.

Special Events: Jo-Anné Anderson reported that the annual CKS/E HOA Easter Egg Hunt will be held on 4/7/12. Anyone who is interested to help volunteer for this fun event can contact Garrett or Laura Pickett. Donation letters will be sent out or hand delivered to local businesses asking if they can support our “Easter Egg Hunt” by providing any prizes or candy!

Old Business: Al Nemes reported that he filled out an application to get a quote for a possible special events (Easter Egg Hunt) liability insurance policy and it has been sent out to the insurance company. He will update the Board when he receives the quote. It was also confirmed from Colin Insley of the Foothills Park and Recreation District that they do not carry liability insurance on CKS/E HOA sponsored activities at West Laurel Park or Wayside Meadows Park.

New Business: The Board did have a discussion about the Consolidated Rules and Regulation requirements re: Project Approval Form for shake roof to new shake roof replacement and repainting house the same color. No changes will be made to the current Rules and Regulations at this time. All were in favor of wanting to be consistent with the procedures and fair to all homeowners. Marti Shelledy reported that the target date for the 2011 Neighborhood Directory Update Addendum is scheduled to go out with the June 1st monthly CKS/E HOA Scroll.

The meeting was adjourned at 8:24 pm.